

EAGLE LAKE SEWER UTILITY DISTRICT (ELSUD)

TOWN OF DOVER

NOTIFICATION TO DISCONTINUE SEWER SERVICE

Current Utility Customer Name: _____

Service Address: _____

Email: _____ **Phone:** _____

REASON FOR DISCONTINUING SEWER SERVICE: **(PICK ONE)** SOLD PROPERTY RENTER MOVING
 PROPERTY RAZED OTHER (Please explain) _____

New Owners Name: _____

Primary Address: _____

Date of Change: _____

SIGNED BY: _____ **TODAYS DATE:** _____

MAIL THIS COMPLETED FORM TO ELSUD P.O. Box 595 KANSASVILLE, WI 53139
QUESTIONS CAN BE DIRECTED TO THE ELSUD SUPERINTENDENT’S EMAIL AT: eaglelake@tds.net

Sewer bills are not prorated. It will be your responsibility to pay to the next quarter for service.
Quarters are:

- January 1, through March 31
- April 1, through June 30
- July 1, through September 30 (Any unpaid balances are put on the parcel’s property tax bill)
- October 1, though December 31

Town of Dover Ordinance 13.04.140 Vacating of Premises and/or Discontinuance of Service

Whenever premises served by the system are to be vacated, if there is a change in ownership, or if there is another valid basis to discontinue service from the system, the owner being billed shall notify the Sewer Utility District in writing of the circumstances which would result in the discontinuation of billing, and the reasons thereof. In the case of a change of ownership, the notice shall include the name and address of the new owner for billing purposes. The owner or owner’s representative shall be responsible for all billing up to the last date of ownership regardless of whether or not such owner received a benefit from the District.

The new owner shall be responsible for payment from the date of ownership, regardless of whether or not proper notice was given to the district and regardless of whether or not such owner received a benefit from the district. The district will not refund, reimburse, or forgive sewer fees, paid or owed on premises that were vacated, discontinued from service, or experienced a change of ownership, and proper written notification from the owner was not given to the district. Additionally, the owner of the premises shall be liable for any damages to the property of the District by reason of failure to notify the District of a vacancy or any such damage which may be discovered having occurred to the property of the District other than through the fault of the District or its employees, representatives, or agents.