## ORDER REGARDING EMERGENCY TEMPORARY MEASURES

The Town of Dover is issuing the orders described below to provide procedures and directions for proceedings and essential functions in the court during the next several weeks. The guidelines are emergency and temporary measures and ONLY effective from March 16, 2020 until April 30, 2020, or upon further order of the Court.

The Town of Dover Hall is open for absentee voting only and any change in status will be noticed on the town website at <a href="https://townofdoverwi.com/">https://townofdoverwi.com/</a>.

The World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide. We are committed to open access to our courts and service to the public, and to protect the health and safety of the litigants, judges, court staff and security, attorneys, other participants in court proceedings, and all other persons in the court facilities.

These orders are in place to ensure the continuous performance of the Court's essential functions and operations and yet seek to mitigate the risk that our employees, lawyers, litigants, judges, and others will be exposed. These guidelines incorporate use of videoconferencing and teleconferencing to minimize contact; follow social distancing practices; and temporarily suspend some non-essential court functions.

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## The Town of Dover Municipal Court HEREBY ORDERS:

- 1. There shall be no trials held on, or before, April 30, 2020.
- 2. Effective March 16, 2020, all traffic, ordinance, and juvenile intake dates are suspended. Any previously filed citations will be adjourned to a date and time beyond April 30, 2020.
- 3. All payments for past citations need to be paid through <a href="www.govpaynow.com">www.govpaynow.com</a> or sent directly to the court at:

Town of Dover Municipal Court 4110 S. Beaumont Ave Kansasville, WI 53139

Dated this 16th day of March, 2020

The Honorable Heather Niski Town of Dover Municipal Court